

# Black Book

**Intent:** This black book is to be used by the body of IAFF local 3482 as a collective memory. Customs, Traditions, and Non-Binding Resolutions held within this book shall not conflict with the locals Constitution, bylaws, or contract but may provide guidance or clarification of articles within them.

**Content:** The content of this book shall be catalogued in an accessible index. All content within this book shall be approved by vote of the body prior to its inclusion.

**Subject:** Subject matter of these resolutions, memos, or documents will be non-binding in nature. The Body by vote may temporarily or permanently modify, disregard, or remove content at any time.

**Example:** Examples of subject matter to be including in this book; expected recurring donation amounts, history and rules of “the boot,” preferred vendors, new member process or packages, the Locals intended response to a member death, etc.

**Maintenance:** Maintenance of this book will be assigned to a member or committee with a term dictated by the body.